

<p style="text-align: center;">INSTRUCTIONS FOR USING POWER POINT FOR PRESENTATIONS TO THE LEGISLATIVE FINANCE COMMITTEE</p>

Please be advised of the following procedures/requirements for preparing a Power Point presentation for your Legislative Finance Committee budget hearing:

- LFC will provide laptop and projector. Do not bring your own equipment.
- Presentation should be prepared using Power Point 2000.
- Must e-mail presentation to LFC for testing and set up at least **1 working day prior to scheduled hearing** to the following address:

sylvia.barela@nmlegis.gov

For questions regarding process call Ms. Barela at 986-4577.

Thank you for your cooperation.